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19 March 1951

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STAFF CONFERENCE

Minutes of Meeting held in Director's  
Conference Room, Administration Building  
Monday, 19 March 1951, at 1100 hours.

Mr. Allen W. Dulles Presiding

Present

Murray McConnel, Deputy Director for Administration  
Lyman B. Kirkpatrick, Executive Assistant to DCI

[redacted] Executive Assistant to DCI  
[redacted] Special Asst. to DCI

[redacted] Advisor for Management

James M. Andrews, Asst. Dir. for Collection and Dissemination

[redacted] D/Asst. Director for Operations

H. Marshall Chadwell, Asst. Dir. for Scientific Intelligence

Kingman Douglass, Asst. Dir. for Current Intelligence

William L. Langer, Asst. Dir. for National Estimates

[redacted] Acting D/ Asst. Dir. for Research and Reports

James Q. Reber, A/Asst. Dir. for Intelligence Coordination

[redacted] Asst. Dir. for Policy Coordination

Maj. Gen. Willard Wyman, Asst. Dir. for Special Operations

[redacted] Asst. to Deputy Director for Plans

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1. Mr. Dulles reported that the paper on a Psychological Strategy Board had been completed by the Bureau of the Budget and forwarded to the President for signature.

2. Mr. McConnell reported on draft deferment and the calling up of reserve officers. He stated that CIA had approximately 200 employees eligible for the draft and that only in exceptional cases could departmental employees be deferred, whereas overseas employees would be deferred automatically. He stated that in instances where reserve officers were called to active duty they are faced with the alternative of accepting the call and then being assigned to CIA, or of remaining civilian and giving up their reserve commission. Mr. McConnell stated that the agency policy on these matters would be issued in the near future.

Mr. McConnell reported that a proposal had been presented to the Department of Defense for training approximately

service. He also reported that favorable consideration would be given by the Department of Defense to CIA's request for officers despite established ceilings.

3. Mr. Kirkpatrick asked all Assistant Directors to give consideration to the use of a one-page form for briefing all memoranda directed to the Director or Deputy Directors. He also suggested it was necessary to forward only a single set (original and one copy) of memoranda addressed to the Director, the Deputy Directors, or members of their staffs, inasmuch as there would be complete circulation to all interested parties in the Administration Building. (This will not affect the procedure on memoranda sent to Director or Deputy Directors for signature.)

4. [ ] presented a proposal that CIA openly participate in a clearing house for bibliographic studies being undertaken by federal agencies and libraries. After discussion it was decided that CIA participation would be of benefit to the agency and that there would be no jeopardy to security matters. O/CD will represent CIA in the matter and will coordinate intra-agency activities.

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5. Colonel Baird presented the proposal that CIA participate in the subsidization of the Social Science Research Council for the training as area specialists of a thousand university graduate students over the next three years. Colonel Baird stated that he was to attend a preliminary meeting on 19 March to discuss the matter. The Assistant Directors suggested that he bear in mind the following considerations: that efforts be made to prevent raiding of university faculties which are training area specialists; that CIA be given leeway to propose candidates for the program from its present employees; that consideration be given to eliminating the third year overseas in favor of immediate assignment to CIA for an overseas post. There was comment on the extremely high cost per student under the proposed program and the propriety of using the Social Science Research Council. It was proposed that CIA subscribe to the program with the understanding that it could be supplemented by its own training, by subsidizing short-range training, or by participating in training for scientific personnel.

6. General Wyman asked that consideration be given to insuring that selected reports produced by O/SO receive evaluations from the appropriate offices of CIA and other agencies. It was stated that negotiations on this subject were currently being held with the Department of State and that the matter was being worked on by the Office of Intelligence Coordination.

7. Dr. Langer said that he thought CIA was vulnerable in criticizing the other agencies for receiving too many copies within CIA. Dr. Andrews said that he would circulate the offices to check on our needs and Mr. Dulles asked [ ] to discuss with O/O the propriety of Contact Division field offices receiving the estimates.

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8. [ ] reported that the situation in Albania was extremely critical and asked the assistance of O/CI, O/NE, O/O and O/SO in obtaining all possible information as to whether the current crisis was inspired or actual.

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